



Manual for the use of the portal for registration of claims concerning EVN tokens

Dear Sir or Madam,

Please read the instructions carefully before you start submitting your claims to the portal. Certain documents must be uploaded during the registration process. Please make sure that the documents you upload are valid and of good readable quality.

What is the envion claims management portal?

- The purpose of this portal is solely to register claims within the scope of the bankruptcy proceedings of envion AG in Liquidation, 6340 Baar ("envion").

The registration of claims occurs exclusively pursuant to the relevant provisions of Swiss law, in particular the Federal Act on Debt Enforcement and Bankruptcy ([SchKG](#); SR 281.1) and the Ordinance on the Management of Bankruptcy Offices ([KOV](#); SR 281.32).

How does the claims management portal work?

- You can register your claims in connection with the purchase of EVN tokens through the portal. The portal will guide you through the entire registration process. If you have any questions or problems with the registration process, please consult the FAQ. If you do not find the answer there, please contact the Wenger Plattner Attorneys at Law support team (envion.support@wenger-plattner.ch). Once you have completed the registration process, your data will be reviewed.

Why is it important to read the instructions before starting the registration process?

- In order to complete the registration process, you must upload various documents into the portal. In order to avoid delays, you have the possibility to prepare all documents in advance before the portal is activated online.

Support contact

Contact the support team

E-mail envion.support@wenger-plattner.ch

Supported browser & tools

Please make sure that you have updated your browser to the latest version, so that you can use the portal.

Important notes

Which browser can be used?	Google Chrome, Firefox, Brave or Opera.
Plugin you might require	You need to install MetaMask .
Which files can be uploaded?	PDF, JPEG & PNG are allowed.
How many files can be uploaded?	The upload of multiple documents is available wherever this is required.

MetaMask plugin

To enable you to transfer your EVN tokens, our portal supports the MetaMask plugin, which works with all browsers mentioned above. This transfer is required for all claimants who have received their EVN tokens and keep them in their MetaMask wallet.

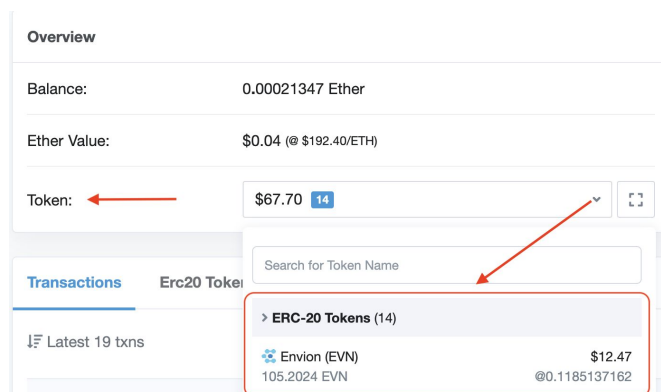
You can download MetaMask at the following address: <https://metamask.io/>

Checking your current balance of EVN tokens

If you have been assigned an Ethereum address within the framework of the ICO, you can check your balance of EVN tokens at the following website:

Etherscan: <https://etherscan.io/>


1. Enter your Ethereum address into the search bar on top and press enter, and
2. Check the token drop-down as shown below to see your EVN tokens balance.



Required information and documents

E-mail address

Please use the e-mail address that you have used to purchase your EVN tokens so that we can compare your information with envion's data.

Document	Information
Your passport or identity card	<p>You must upload a copy of your passport or identity card. If your identity card has additional information about your identity on the back, please scan and upload the front and back sides thereof. If your passport has only one side with information, please make sure you scan and upload it in good readable quality.</p> 
Proof of token purchase	<p>In order to substantiate your claim, it is necessary to upload all available documents documenting the purchase of EVN tokens. This may include, for example, credit card or bank statements, screenshots from the dashboard or the stock exchange platform you are using, and any other evidence of the purchase of EVN tokens.</p> <p>Examples: You purchased EVN tokens as part of the ICO and paid by credit card. In this case, please upload the credit card statement showing your payment to the envion payment office.</p> <p>If you have made a payment with Bitcoin as part of the ICO, please provide your Bitcoin address and transaction ID.</p> <p>In addition, in both cases, please upload documents proving the allocation of EVN tokens based on your payment.</p> <p>If you do not (any longer) have any documents proving the purchase of EVN tokens, please download the "No purchase documents" form, fill it in, sign it and upload it in the "Please upload your purchase documents" field.</p>
Additional documents	<p>If you have further documents which are suitable to prove your claims, please upload them in the field "If necessary, upload additional documents here".</p>

Signed claim form	Finally we ask you to download, review, sign and then upload the final signed claim form . The form contains the data you have submitted to the portal. Check the data contained in the form and confirm by signing it that all the data are correct.
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Claims	Information
Registration of the claims	<p>In the claims section we ask you to add your claims against environ. Please fill out all the fields with the required information. In the first line, the claim arising from the tokens or their acquisition is to be asserted ("basic claim"):</p> <ul style="list-style-type: none"> <p>Basis of claim This field must indicate the basis of the claim which is to be registered. <i>Example:</i> Purchase of 2'000 EVN tokens.</p> <p>Purchased via This field is only available if you have indicated in the token purchase section that you have purchased your tokens from multiple sources.</p> <p>Amount / Currency Register your claim that you assert from the tokens or their acquisition in the currency in which you purchased them and/or in which you assert your claim (USD, EUR, BTC, ETH, CHF, etc.).</p> <p>Amount in CHF Amounts in foreign currencies (FIAT / cryptocurrencies) are to be converted into Swiss francs as per 14 November 2018. FIAT currencies must be converted at the average exchange rate. At the prevailing rates on 14 November 2018, USD 1.00 was CHF 1.008764 and EUR 1.00 was CHF 1.1395.</p> <p>Comments Please provide further information on your claim here. <i>Example:</i> Purchase of EVN tokens within the framework of the ICO.</p> <p>Claim of any interest on the basic claim Any interest on the basic claim is to be claimed in a further line below. The reason for the interest, the start of the interest run and the interest rate must be entered in the "Comments" field. In any case, interest can only be paid up to the date of the bankruptcy opening on 14 November 2018.</p> <p>Multiple purchase of tokens If you have purchased tokens several times, i.e. on different occasions, we ask you to register a basic claim for each individual transaction. If</p>

you wish to declare interest on the respective basic claim, you must do so in the line following the basic claim (see above).

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If the comment field is not large enough to enter the required information, please upload a separate document in the "Additional documents" section and enter the information "see separate document" in the comment field.

Token transfer	Information
<p>General</p>	<p>All persons who register claims against environ on the portal from the purchase of EVN tokens and who have also received these tokens are obliged to transfer these tokens in their full extent to the bankruptcy administration. For this purpose, each person is assigned an Ethereum address to which she must send the EVN tokens in her possession.</p>
<p>I have my tokens in my MetaMask account and I have access to it</p>	<p>Each person who participated in the ICO and paid with ether, was required to install MetaMask in order to receive EVN tokens. If you use MetaMask and have access to the account that you used during the environ ICO, choose this action and follow the steps described to deposit your EVN tokens.</p> <p>Please note that you are required to have a small balance of Ether on your account in order to pay for transaction fees (GAS).</p>
<p>I have my tokens in a different wallet or exchange</p>	<p>In case you have stored your EVN tokens in another wallet than MetaMask, or have them currently deposited on an exchange, please select this option and we will provide you with a deposit address.</p> <p>Please send all of your EVN tokens to the provided deposit address.</p>
<p>I have no EVN tokens and / or I am not able to transfer them</p>	<p>If you have not received your EVN tokens and/or are unable to transfer them, please note the delivery address and explain as precisely as possible why you do not have EVN tokens and/or are unable to transfer them.</p>